



CFS Senior Leadership Team



January 2025

	Louise New	James Garner	Ben Phillips	Lee Hardwick	Cathryn Halton	Alexa Angell	Georgia Hayes	Claire Tunnicliffe	Rob Angell	Nick Elliman	Phil Fowler
	Executive Principal	Head of Primary	Head of Secondary	Deputy Head of Secondary	Vice Principal	Assistant Head (Primary)	Assistant Head (Primary)	Assistant Head (Primary)	Assistant Head (Secondary)	Assistant Head (Secondary)	Assistant Head (Secondary)
Strategic Role	All Through Curriculum	Primary Behaviour & Standards	Secondary Teaching & Learning	Secondary Behaviour & Standards	Inclusion	Primary SENDCo	Currently on maternity leave	Primary Teaching & Learning	All Through Personal Development	Secondary Pupil Progress	Secondary SENDCo
Responsibilities	<ul style="list-style-type: none"> * Quality of Education throughout the All Through School * External Accountability Attainment and Progress Results throughout all through school * Staff Appraisal - RDP * Strategic Aims and Academy Development Plan * Governance * Budget * School Compliance * Trust Development * Recruitment and Retention * All Through collaboration * All Through Curriculum Development – 3Is * All Through Timetable * Middle School model * Digital Lead * School site and resources management * Health and Safety 	<ul style="list-style-type: none"> * Deputising for the Executive Principal In Primary: <ul style="list-style-type: none"> * Quality of Education * External Accountability Attainment and Progress Results * Leadership and day to day running of phase * Behaviour * Pupil standards, including uniform * Fair Access Representation * In Year admissions * Rewards and praise * Pastoral support * Additional pastoral support for disadvantaged pupils * Assemblies * In year joiners and admission appeals * E Safety * Forest School 	<ul style="list-style-type: none"> * Deputising for the Executive Principal In Secondary: <ul style="list-style-type: none"> * Quality of Education * External Accountability Attainment and Progress Results * Leadership and day to day running of phase * Teaching and Learning * Implementation of curriculum * Continued professional development * ITT training and ECTs * Use of technology * Quality assurance of teaching and learning * Teaching Team oversight * GCSE Guided Choices 	<ul style="list-style-type: none"> * Deputising for the Head of Secondary In Secondary: <ul style="list-style-type: none"> * Duties * Break time organisation and provision * Patrol and Leadership lap logistics * Assisting the Head of School with the day to day running of the school * Behaviour * Pupil standards, including uniform * Fair Access Representation * In Year admissions * Rewards and praise * Pastoral support, including Tutor Times * Additional pastoral support for disadvantaged pupils * Assemblies * In year joiners and admission appeals * E Safety * Eagle Point * DDSL 	<ul style="list-style-type: none"> * Attendance * Disadvantaged Strategy * SEND Strategy * Safeguarding Strategy * Mental Health and Wellbeing * Staff Wellbeing * Pupil Voice * Assisting the Heads of School with day to day running of both phases * DSL: Primary 	<ul style="list-style-type: none"> * Assisting the Head of School with the day to day running of the School In Primary: <ul style="list-style-type: none"> * Quality of education and provision for SEND learners * LSA deployment, provision and support * EHCNA applications * External accountability measures for SEND pupils * Access Arrangements * SEND and therapeutic interventions * Transition for SEND pupils * Tree House * DDSL 	<ul style="list-style-type: none"> * Assisting the Head of School with the day to day running of the School <i>Other responsibilities temporarily reassigned as post holder is on maternity leave.</i> 	<ul style="list-style-type: none"> * Assisting the Head of School with the day to day running of the School In Primary: <ul style="list-style-type: none"> * Teaching and Learning * Implementation of curriculum * Continued professional development * ITT training and ECTs * Quality assurance of teaching and learning * Teaching Team oversight * Parental reports and PPCs * Pupil target setting and tracking * Assessment and feedback * Pupil transition * Pupil progress and attainment including addressing the disadvantaged gap * Academic interventions * Internal and external assessments and examinations * Internal and external data analysis 	<ul style="list-style-type: none"> * Assisting the Head of School with the day to day running of the School * Enrichment and House System, including enhanced opportunities for disadvantaged pupils * Trips and Visits * PSHE delivery across both phases * Careers Education * Unifrog and CFS Passport * Overseeing the Futures Hub * Pupil Leadership * EVC * Work Experience * Year 11 preparation for work and college * Learning to Learn (revision and study skills) * GCSE revision support 	<ul style="list-style-type: none"> * Assisting the Head of School with the day to day running of the School In Secondary: <ul style="list-style-type: none"> * Pupil target setting and tracking * Assessment and feedback * Pupil progress and attainment including addressing the disadvantaged gap * Academic interventions * Internal and external assessments and examinations * Internal and external data analysis * Parallel Inclusive Provision * Timetable support * Digital Services 	<ul style="list-style-type: none"> * Assisting the Head of School with the day to day running of the School In Secondary: <ul style="list-style-type: none"> * Quality of education and provision for SEND learners * LSA deployment, provision and support * EHCNA applications * External accountability measures for SEND pupils * Access Arrangements * SEND and therapeutic interventions * Transition for SEND pupils