



Terms of Reference

GOVERNING BOARD OF CHICHESTER FREE SCHOOL

Education Committee

Purpose:

The Education and Pastoral Committee is to ensure that we make a positive impact on every child, creating a culture of high expectations and aspirations.

The committee will assist the governing body and the school in supporting and monitoring how the school delivers the curriculum and supports and inspires pupils to enjoy a positive attitude to learning, to have respect for each other and for adults and to contribute to the school culture and the wider community.

The Committee will focus on the quality of teaching and learning and on the school's provision of a broad and balanced curriculum of academic, creative, community and enterprise activities, to ensure staff are delivering on our commitment to positive and personalised learning for all pupils and to nurture, challenge and inspire every pupil.

Membership: A minimum of three governors. A chair will be elected to the committee at the beginning of each academic year and the clerk to the Governing Board will act as clerk to the committee.

Quorum: Three governors.

Meetings: The committee will meet at least three times a year. Minutes of the committee's meetings will be shared with the board.

If the Chair of the committee is unavailable a temporary chair will be elected at the start of the meeting.

Policies and compliance: The committee will review and ratify all policies as per the approved Scheme of Delegation

Monitoring: The committee will be responsible for:

- To ensure that the school provides for the care of the general physical and mental wellbeing of students
- Monitor and review the School's Safeguarding practices and its Child Protection responsibilities
- To review monitor and evaluate the curriculum offer to ensure that the school maintains and delivers a broad and balanced curriculum in keeping with the aims of the school.

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- To ensure effective delivery of SMSC (Spiritual, Moral, Social and Cultural) provision and life and employability skills learning.
- To monitor the provision of co-curricular activities and opportunities, after school clubs and wraparound care.
- To ensure that the school leadership has appropriate systems for monitoring and evaluating the quality of teaching and learning.
- To monitor and evaluate the impact of quality of teaching on rates of pupil progress and standards of achievement
- To ensure that governors have a clear understanding of the school's performance data and an accurate view of how well pupils and groups of pupils are progressing and achieving compared with other schools and national standards.
- To monitor and evaluate rates of progress and standards of achievement by pupils, including any underachieving groups.
- To ensure the effective spend of the pupil premium and the primary PE and Sports Grant.
- To ensure that the requirements of children with special needs (including social, emotional and behavior difficulties) are met.
- To monitor and evaluate provision for all groups of vulnerable children (e.g. looked after children) and ensure all their needs have been identified and addressed, and to evaluate their progress and achievement.
- To agree priorities for improvement, and monitor and evaluate the impact of improvement plans which relate to the committee's area of operation.
- To consider recommendations from external reviews of the school (e.g. Ofsted or local school improvement advisers), agree actions as a result of reviews and evaluate regularly the implementation of the plan.
- To ensure that all children have equal opportunities.
- To work with the resources committee to agree the relative funding priorities necessary to deliver the curriculum and support the educational and pastoral needs of all pupils

The Committee has delegated to it the responsibility:

To review those aspects of the School Development Plan which relate to or which may have an impact upon the areas of oversight listed. To recommend any changes it thinks appropriate to those aspects of the Plan for which it has responsibility.

To review, at the defined intervals, the policies allocated to it in the review schedule and to approve any changes to them which it considers necessary.

To review those aspects of any other school policies which relate to the committee's areas of oversight and, where necessary, to recommend either to the Committee with responsibility for the policy or to the Governing Body any changes to them it considers appropriate.

To advise the Governing Body about the implications for the school's educational or pastoral arrangements of any change or proposed change in staffing, finance, curriculum, facilities and administrative arrangements in the school.

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To undertake such other responsibilities and work as the Governing Body may from time to time ask of it.

The committee will liaise with other committees when necessary. Any matters that may be in conflict with the work of another committee must be referred to the governing body.

**Approved by the governing board and
Adopted by the Education Committee:**

5 December 2022

Next review date:

December 2023