

18 May 2026

Year 6 Transition Day on Wednesday 1 July

Dear Parents / Carers,

We are very much looking forward to welcoming your child to CFS. One of the most important parts of joining your new school is the transition day, where all current Year 6 pupils get to meet their new friends, teachers and spend time in the school itself. As with all secondary schools in the county, we have planned our transition day for Wednesday 1st July. This letter will give you the information you need to make this important day in your child's school career a great success.

Timings of the day

We will start later and finish earlier than we would for a normal day at CFS. This is partly because we don't want to overload pupils on what will already be an exciting day, but also because we have to be careful with extra traffic entering the site at peak times. Therefore, we ask you to adhere to the following timings for this day only:

09:10: Arrive at school via the Main Entrance (*please do not arrive before 09:00*). Parents to depart.

09:20: Welcome and introduction for pupils.

We will then start the day, which will consist of taster lessons, activities and opportunities to meet with teachers and your child's new friends.

13:45: Parent Meeting in the Carmelite Hall, parents to arrive via the Chapel entrance to the North of the site.

14:15- 14:30: Home time for all Year 6 pupils and parents.

Current CFS Year 6 pupils who wish to stay in school until their usual pickup time can do so and will be supervised in the secondary school. Alternatively, they can depart at 14:30 along with any siblings from the Primary phase. Please email office@chichesterfreeschool.org.uk to confirm that you will be taking a primary sibling home early too. Please note that Secondary siblings are unable to leave early.

Location

We will start the day in the Carmelite Hall, via the Main Pupil Entrance. Staff will be in the car park to meet your child and guide them to their groups for the day.

What your child will need

There will be a wide array of taster lessons and activities on offer during the morning, so we recommend that all children bring a **pen, pencil and rubber** with them. The pupils will not be expected in their school uniform. Some activities will be physical, so it is important that children wear comfortable clothes. Lastly, it will be important for **all children to bring in a healthy packed lunch, including a bottled drink (no nuts please)**.

What else will happen on the day?

Apart from giving your child a taste of the lessons and activities which are such an important part of our curriculum, we will also assign children to their Tutor Group and House.

This is an exciting time for all of us, we look forward to making a bright start with you and your child.

Kind regards,



Mr J Garner
Executive Principal



Mr B Phillips
Head of Secondary



Miss R Oxley
Head of Year 7